



## College Application Checklist

### Tasks My Top 3 College Choices

#### College Application Form

|                              |          |          |          |
|------------------------------|----------|----------|----------|
| Early Application Deadline   | / /      | / /      | / /      |
| Regular Application Deadline | / /      | / /      | / /      |
| Application Fee              | \$ _____ | \$ _____ | \$ _____ |

#### Grades

|  |  |  |  |
|--|--|--|--|
| Request official sealed copy of academic records/transcripts |  |  |  |
|--|--|--|--|

#### Test Scores

|   |  |  |  |
|---|--|--|--|
| Standardized Test Scores (SAT and ACT)              |  |  |  |
| Advanced Placement (AP) Test Scores (if applicable) |  |  |  |

#### Letters of Recommendation

|                       |  |  |  |
|-----------------------|--|--|--|
| Requested from: _____ |  |  |  |
| Requested from: _____ |  |  |  |
| Requested from: _____ |  |  |  |

#### Essays

|   |  |  |  |
|---|--|--|--|
| Write admission application essays                          |  |  |  |
| Proof essays for spelling, grammar and punctuation          |  |  |  |
| Have a qualified teacher, parent or friend proofread essays |  |  |  |

#### Additional Information

|  |  |  |  |
|--|--|--|--|
| List extracurricular, volunteer and work activities            |  |  |  |
| Make copies of all college application materials and file them |  |  |  |

#### Date Application Submitted

|  |     |     |     |
|--|-----|-----|-----|
|  | / / | / / | / / |
|--|-----|-----|-----|

### After You Send Your Application

|                              |  |  |  |
|------------------------------|--|--|--|
| Receive decision letter      |  |  |  |
| Receive financial aid letter |  |  |  |

#### Make Final College Choice

|                       |  |  |  |
|-----------------------|--|--|--|
| Send deposit          |  |  |  |
| Send final transcript |  |  |  |